



THERMAL ENVIRONMENTAL COMFORT ASSOCIATION

Thermal Environmental Comfort Association

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VIRTUAL TRAINING CODE OF CONDUCT

TECA is committed to providing a safe, productive, and welcoming environment for all student participants and instructors. All participants, including instructors are expected to abide by this Virtual Training Code of Conduct.

We have zero-tolerance for any form of discrimination or harassment, including but not limited to sexual harassment by participants or our instructors at our training sessions. If you experience harassment or hear of any incidents of unacceptable behavior, we ask that you inform Kathryn Kubossek, at office@teca.ca / 604.594.5956

Unacceptable Behavior is defined but not limited to:

- Harassment, intimidation, or discrimination in any form.
 - Verbal abuse of any attendee, instructor, volunteer, or other meeting guest.
 - Examples of verbal abuse include, but are not limited to, verbal comments related to gender, sexual orientation, disability, physical appearance, body size, race, religion, national origin, inappropriate use of nudity and/or sexual images in public spaces or in presentations, or threatening or stalking any attendee, speaker, volunteer, exhibitor, staff member, service provider, or other meeting guest.
 - Disruption of course delivery during sessions, in the virtual classroom, or at other events throughout the virtual training. All participants must comply with the instructions of the moderator / instructor.
 - Participants should not copy or take screenshots of Q&A or any chat room activity that takes place in the virtual space.
 - We reserve the right to take any action deemed necessary and appropriate, including immediate removal from the meeting without warning or refund, in response to any incident of unacceptable behavior, and we reserve the right to prohibit attendance at any future training session, virtually, or in person.
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